



Passport Business Solutions™

Accounts Payable

Maintain your good credit rating by managing your cash wisely. Keep accurate information on vendor, supplier and costs by tracking payment due dates, available discounts, and money owed to creditors.

An unlimited number of A/P accounts and cash accounts may be used.

Allows vendor terms and aging of accounts based on days or on day of month (proximo).

Allows recurring payables based on flexible criteria.

Allows flexible payment selection, including partial payments, with a check selection edit list and Memo Payment tracking.

Tracking of purchase memos provides reporting of amounts purchased through credit cards.

Prints A/P checks and a check register.

Checks can be generated immediately, a convenient feature for COD deliveries. This also facilitates receivings and reduces manual check writing and repetitive data entry.

Enter and track the kind of "purchased from" but "paid to" information involved with credit cards, factoring, sales tax and similar transactions.

Enter and track sales tax paid on out-of-state vendor purchases which may be used to reduce the use tax liability for any state.

Match vendor invoices against PO receipts and validate any changes against PO amount, requiring an override if different.

Create Positive Pay records for transmission to your bank for an effective anti-fraud tool for check disbursements.

ACH Payments for electronic AP disbursements.

Keeps a full vendor history showing the details of all entry and payment activity for as long as you want to keep it.

When you associate the pay-to address with a vendor, the pay-to address is printed on the vendor check.

Print 1099s for a range of vendors.

Label printing provides the printing of a return address or vendor mailing label.

When interfaced to Check Reconciliation you have the option to automatically post payments to the Check Reconciliation checkbook.

Many standard Accounts Payable reports are available including Cash Requirements forecasts by time periods.

May be interfaced to Passport Business Solutions General Ledger, Job Cost and/or Purchase Order, Check Reconciliation, NCR Counterpoint or used stand-alone.

PASSPORT SOFTWARE INC.

Since 1983, Passport Software, Inc. has provided superior accounting and business software solutions for companies who are serious about their business software performance. Our mission is to support entrepreneurial organizations in using IT to achieve their goals

Passport develops software solutions for distribution, retail, service industries as well as manufacturing. We have long-standing relationships with partners and vendors who specialize in many industries, resulting in a broad array of solutions tailored to fit many unique business requirements.

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